

# **Edmonds Unitarian Universalist Church**



**ANNUAL REPORT**  
**July 1, 2008 - June 30, 2009**

## TABLE OF CONTENTS

<a href="#">BOARD OF TRUSTEES</a>	<a href="#">3</a>
<a href="#">ADULT RELIGIOUS EDUCATION</a>	<a href="#">4</a>
<a href="#">ARMS AROUND</a>	<a href="#">5</a>
<a href="#">ART SHOW</a>	<a href="#">6</a>
<a href="#">AUCTION</a>	<a href="#">7</a>
<a href="#">BOOKSTORE</a>	<a href="#">7</a>
<a href="#">CANVASS</a>	<a href="#">8</a>
<a href="#">CHILDREN'S RELIGIOUS EDUCATION</a>	<a href="#">9</a>
<a href="#">COMMITTEE ON MINISTRY</a>	<a href="#">11</a>
<a href="#">COMMUNICATIONS COUNCIL</a>	<a href="#">12</a>
<a href="#">COVENANT GROUPS</a>	<a href="#">14</a>
<a href="#">DENOMINATIONAL AFFAIRS</a>	<a href="#">14</a>
<a href="#">ENDOWMENT</a>	<a href="#">15</a>
<a href="#">FACILITIES</a>	<a href="#">16</a>
<a href="#">FINANCE</a>	<a href="#">17</a>
<a href="#">GREEN SANCTUARY</a>	<a href="#">18</a>
<a href="#">HUMAN RESOURCES</a>	<a href="#">19</a>
<a href="#">LAY MINISTRY TEAM</a>	<a href="#">20</a>
<a href="#">LIBRARY</a>	<a href="#">21</a>
<a href="#">MEMORIAL</a>	<a href="#">22</a>
<a href="#">MINISTERIAL SEARCH</a>	<a href="#">23</a>
<a href="#">MUSIC</a>	<a href="#">24</a>
<a href="#">NEWSLETTER</a>	<a href="#">24</a>
<a href="#">PEACE &amp; JUSTICE</a>	<a href="#">25</a>
<a href="#">RETREATS</a>	<a href="#">26</a>
<a href="#">RUMMAGE SALE</a>	<a href="#">27</a>
<a href="#">SOCIAL CONCERNS</a>	<a href="#">28</a>
<a href="#">SOCIAL EVENTS</a>	<a href="#">34</a>
<a href="#">SUNDAY OFFERING</a>	<a href="#">35</a>
<a href="#">SUSTAINABILITY</a>	<a href="#">36</a>
<a href="#">TRANSITION TEAM</a>	<a href="#">37</a>
<a href="#">TREASURER'S REPORT</a>	<a href="#">38</a>
<a href="#">UULIFE COUNCIL</a>	<a href="#">45</a>
<a href="#">WEB TEAM</a>	<a href="#">46</a>
<a href="#">WORSHIP ASSOCIATES</a>	<a href="#">48</a>
<a href="#">YOUTH GROUP</a>	<a href="#">49</a>



REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**BOARD OF TRUSTEES**

The members of the Board of Trustees were President, Robin Stanton; Vice President, Bruce Samuels; Secretary, Marilyn Warner; Janet Chalupnik, Victor Place, Bob Scott, John Rutter, and Jeri Valentine.

We finished our second year with our interim minister, Cecilia Kingman Miller, and our first year with Layne Richard-Hammond, Director of Lifespan Religious Education. A new committee, the Worship Associates, began working closely with Cecilia in planning the Sunday services. Cecilia trained selected volunteers to minister to members under the minister's supervision as another new committee, the Lay Ministry Team. Layne took over responsibility for all adult classes as part of our new Lifespan Religious Education program.

Our Search Committee found two excellent ministerial candidates, but they chose other churches, one to be closer to family and the other to serve at a much larger church.

We quickly formed an Interim Search Committee consisting of Robin Stanton, our President, Victor Place, and Linda Crossland. They found a wonderful candidate, Reverend Charlotte Cowtan, who specializes in helping congregations through transitions in size and governance. We flew her out for an interview and to give her a chance to meet us. The enthusiasm of the Interim Search Committee and our desire to continue our work in reorganizing the church convinced her to join us.

Due to budget constraints in a severe economic downturn, we regretfully discontinued the position of Administrative Assistant. We increased our Music Director's hours to half-time to reflect his duties. Our entire staff is now paid within the Unitarian Universalist Association salary guidelines, and they all have health care.

During the fall and spring the national economy plunged into a recession, yet our spring pledge drive yielded an increase of more than two percent in total pledges over the previous year. A new Fair Share Giving Guide provides attainable pledging goals at all income levels and thereby indirectly suggests expectations for supporting the church. This brochure was distributed to the congregation during the pledge drive and continues to be given to those who are considering membership.

Janine Larsen, the Executive Director of the Pacific Northwest District of the Unitarian Universalist Association, led a visioning workshop at which members identified some of their dreams for the church. The Mission Development Team considered all the ideas and crafted an initial mission statement which they presented to the congregation for additional discussion. This process was repeated until the final mission statement was presented and adopted by the congregation:

Gathering Together  
Nurturing the Spirit  
Living Our Vision of a Just and Sustainable World

Bruce Samuels, President  
Board of Trustees

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 – June 30, 2009

### ADULT RELIGIOUS EDUCATION

#### **Fall:**

*Articulating Your UU Faith:* This 5-week class was facilitated by several members of the Senior High Youth Group. The class is based on the curriculum/book written by former EUUC minister, Jaco ten Hove, and his wife, Barbara Wells ten Hove. This full class averaged 30 participants and was received very well. Some participants showed interest in a future course in *Writing Your Own Credo*.

#### **Winter:**

*Joyfulness in Everyday Life:* This 4 week class was taught by Rev. Amanda Aikman. The course offered several ways to find joy in every day life. This class received high praise.

*Common Security Club:* This class was facilitated by Rev. Cecilia Kingman-Miller. This 5 week course quickly filled. With nearly 30 participants, the course discussed ways for people to come together during times of hardship. The concept of the class was based on a model from the Institute for Policy Studies. This course received very high praise and some participants have discussed starting their own “club”.

*Iran Series:* EUUC members Ruth and Frank Harold once again shared their in-depth international expertise. This 4 week class spanned the complex history of Iran. This popular course averaged over 30 participants per class.

#### **Spring:**

*Spirit in Practice:* This 6 week course was facilitated by EUUC member Penni Marvel and DLRE Layne Richard-Hammock. This class averaged 15 participants. Topics focused on learning a variety of techniques that bring more spirituality to one's life. A class on “spirituality through music” was facilitated by EUUC music director, Fred Sederholm, and his wife, Marilyn Overcast. The course is one of the UUA's *Tapestry of Faith* program offerings. This course was received very well. Participants commented that they would like a continuation of this class.

*Adult OWL:* EUUC members Brian Potter and Lori Kunze facilitated this course in adult sexuality. Eight participants attended eight weekday evenings and three Saturday morning classes. Participants gave this class favorable reviews.

*Common Security Workshop:* Rev. Cecelia Kingman-Miller and Alan Preston of the Institute of Policy Studies facilitated this one-day workshop. Cecilia offered this workshop because of the demand for the weekly club that was held in the winter.

*Parenting Beyond Belief Workshop:* Author and parent educator, Dale McGowan, taught an all day workshop on how to parent and teach children values with a humanist approach (without formal religion) based on his books. Approximately 25 people attended. This course was co-hosted by the local Humanist Voice group.

Maria Fuller, Co-chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**ARMS AROUND**

The Arms Around Committee serves the church by connecting members and friends who have a need with those who volunteer to help. We provide emergency child care, transportation to medical appointments, meals during recuperative or crisis periods, visits and support to hospitalized or ill persons, friendly visits to the housebound, help with Memorial Service receptions, and minor household repairs to those unable to manage them.

The committee continues to operate on the basis of shared leadership of its members, who take turns each month being on call for coordinating requests from the congregation. The Administrator places the name of the on-call person in each Order of Service and in *The Newsletter*. Each on-call person is responsible for submitting any Arms Around news to the newsletter editor by the 15<sup>th</sup> of the month.

On August 13, 2008 the committee met for their annual potluck/planning meeting at the home of Merrie and Bud Emmons to arrange the on-call schedule for the coming year. Those present were Joan Anderson, Joan Callender, Gene Davis, Mary Freundlich, Julie McPhee, Ellie Nicholls, Bob Scott, Jeri Valentine, Ruth Viertel, and Marilyn Warner. John Rutter could not be present. Mary Freundlich joined the committee this year and we appreciate her willingness to serve.

Marilyn distributed the Arms Around Annual Report for 2007-2008.

At the end of June 2009 the Arms Around fund balance was \$2,347.29.

Marilyn described the services of the new Lay Ministry Team and how it will complement the services offered by Arms Around.

The on-call schedule for 2008-2009 was as follows:

September	Gene Davis	March	Joan Callender
October	Ruth Viertel	April	Bob Scott
November	Merrie Emmons	May	John Rutter
December	Joan Anderson	June	Marilyn Warner
January	Ellie Nicholls	July	Mary Freundlich
February	Jeri Valentine	August	Julie McPhee

The meeting was adjourned, with thanks to Merrie for hosting us (as well as some of our spouses).

Marilyn Warner, Committee member

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 — June 30, 2009

### ART SHOW

EUUC's 35th Annual Northwest Artists' Holiday Show was held on November 1 and 2, 2008. The show included booth artists, food booths, and upstairs gallery artists. This year there were 38 booth artists displaying a wide range of merchandise including jewelry, garden art, handmade clothing, fiber art, glass art, drums, candles, soaps, home décor, greeting cards, and Christmas decorations. The 14 food booths offered tempting items such as pickles and relishes, sauces, candies, nuts, canned salmon, and dessert mixes. The upstairs gallery showcased 29 artists whose unique work included pottery, photography, paintings and prints, jewelry, fabric art, glass art, metal art, and paper art.

This year's net profit was approximately \$19,000. Our success each year is only possible with the hard work of many volunteers. In addition to creating an inviting and exciting venue for shoppers, it provides an opportunity for church members to share the joy and camaraderie of working together. Over 100 church members and more than 20 youth contributed their time, energy, enthusiasm and talent to making the show a success.

Committee chairs included:

General Chair – Linda Crossland

Booth Artists – Merrie Emmons, Nancy Press

Food Booths - Jeri Valentine

Booth Artists Financial – Susan Eberhart

Upstairs Gallery Financial – April Cook

Gallery Art – Linda Crossland, April Cook

Gallery Buffet – Candy James, Joyce Kolts

Kitchen and Cookbooks – Phyllis Hawman, Malinda Pryde, Terry Bayless, Julie McPhee

Volunteer sign-up – Mary Freundlich

Facilities – Vicky Curry

Food for Artists and Volunteers – Ellie Nicholls

Hospitality – Pat Phipps

Lighting – Jerry Freundlich, Bob Nelson, Kevin Reed

Parking/Shuttle - Scott Warner, Jerry Freundlich, Mike Spano, Tim Coffey, Kevin Reed

Publicity – Alicia Jones, Diana Sheiness

Website - Nancy Samuels

Banners – Andy Anderson, Kevin Reed

Flyers & Draw Cards - Andy and Joan Anderson

Tickets - Karen Ernst

Runners - Cathy Liu Scott, Linda van Citters

A grateful "Thank you" is extended to everyone who helped make our 35<sup>th</sup> annual Holiday Show a success. Next year's show is already fully booked with artists. Publicity has begun and committee chairs are organizing. We're hoping for our best year ever.

Linda Crossland, Chair

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 — June 30, 2009

### AUCTION

“A New Day Dawning” was a grand success thanks to everyone who planned, worked, donated, purchased auction items, and attended the event. It takes the whole congregation for this to be a success.

The hard working Auction Committee met for six months to plan and implement the event: Joella Campbell, Merrie Emmons, Kyle Gillis, Greg Gillis, Norma Ramirez, Jeri Valentine, and Scott Warner.

Norma and her crew prepared three beautiful international buffet tables for a scrumptious feast. Three new activities added fun to the event. Greg had his ring toss to win bottles of wine, the Golden Raffle ticket won a week in a Maui condo for the lucky winner, and the Heads or Tails game was a hoot with the lucky winner winning several hundred dollars.

While the final figures are still not complete as more tickets for open dinners and events are still being sold, we have earned net of \$25,450 so far.

Pat Garrity, Chair

## REPORT TO THE CONGREGATION

July 1, 2008 – June 30, 2009

### BOOKSTORE

On June 29, 2009 the Bookstore moved to the space next to the Welcome Desk. Many people have remarked that the new arrangement is more aesthetically pleasing than the previous arrangement with a long row of tables. Another advantage is that the Bookstore creates a wide open area just past the Welcome Desk. People congregate there to chat with friends.

The Bookstore now accepts payments with VISA, Master Card, and Discover Card. Most sales continue to be paid with cash and checks.

Books that committees purchase for members to use are charged at a little above cost. This year the Board of Trustees, the Committee on Ministry, Covenant Groups, the Library, and the Lifespan Religious Education program purchased books through this special program.

The best selling genres this church year were Religion (\$111), Children (\$98), Feel-Good (\$93) and Bumper Stickers (\$70). Last year, the best selling genres were Contemporary Issues (\$260), Feel-Good (\$231), Religion (\$146), and Picture (\$81). As you can see, sales dropped significantly with the economy. To help reduce costs the Bookstore began selling second-hand books in excellent condition. Prices for used books range from \$3 to \$5, and all have been donated to the Bookstore.

The best-selling titles were *The Jefferson Bible* by Thomas Jefferson (7), Tolerance bumper sticker (4), *Diary of a Madman and Other Stories* by Nikolai Gogol (4), *Dreams from my Father* by Barack Obama (3), *The Great Turning* by David Korten (3), Horton Hears a Who coloring book (3), *Lifecraft* by Forrest Church (3), *Waking the Karma Fairy* by Meg Barnhouse (3), and *What on Earth have I Done?* by Robert Fulghum (3).

Nancy Samuels, Bookstore Manager

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**CANVASS**

The FY 2010 EUUC canvass was a tremendous success. I would like to acknowledge the efforts of the campaign team: Dean Brown, Greg Gillis, Greg Long, Kevin Reed, Nancy Samuels and Scott Warner. The results were only possible due to their efforts and teamwork.

We created a congregational Giving Guide using some material from the UUA. Dean and Nancy both contributed to creating a beautiful brochure that we used with great success to introduce the concept of giving at the Supporter, Sustainer, Visionary and Tithing levels. We plan to continue to emphasize percentage giving rather than absolute dollars in the future.

I learned firsthand at GA in June 2009 that many UU congregations fell short in their FY 2010 canvasses compared to previous years. Many churches were faced with drastically cutting staff and programs and/or having to continue unplanned fund-raising throughout the church year.

In contrast, at EUUC, people who pledged during the canvass increased their year-over-year pledges by about 3%. Although we had slightly fewer households pledging, pledge income is projected to be essentially flat year over year, thanks to that significant increase in the average pledge.

In light of the economic climate and the overall experience of UU churches, this result is simply remarkable.

We should recognize and celebrate our generosity, something the canvass committee plans to do with gusto in the 2009-2010 church year.

Douglas King, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**CHILDREN'S RELIGIOUS EDUCATION**

The Children's Religious Education Committee supports the Director of Lifespan Religious Education, teachers, and other volunteers who provide programs for children at EUUC. This group's scope of responsibility is from birth through grade eight.

This past year marked the first full year for our new Director of Lifespan Religious Education, Layne Richard-Hammock, who arrived at EUUC in May 2008. Layne came to us from Cincinnati, Ohio, where she had been a DLRE since 1993, and had completed the UUA's Credentialing Program in 2004. We are delighted to have a full-time DLRE and appreciate Layne's dedication, professionalism, and resourcefulness.

The curricula for Sunday morning RE classes during 2008-2009 were as follows:

Sparks (3 Years to Pre-K):	<u>Rainbow Seekers</u> (Sept-June)
Chalice Lighters (Mature 4-Yrs to Grade 2):	<u>Super Heroes – Bible People</u> (Sept-Jan) <u>U.U. Identity</u> (Feb-June)
Flames (Grades 3-5):	<u>Bibleodeon</u> (Sept-Jan) <u>Introduction to Humanism</u> (Feb-June)
Fireworks (Grades 6-7):	<u>Kingdom of Equals</u> (Sept-Jan) <u>Neighboring Faiths</u> (Feb-June)
Middle School (Grade 8):	<u>Coming of Age program</u> (Sept. – May)

Highlights of special events/workshops which occurred this past year include:

- RE Volunteer Orientation (September 13)
- Teacher Training (January 24)
- Spirit Play Teacher Training (District event hosted here) (February 7)
- Darwin's 200<sup>th</sup> Birthday (February 8) – Numerous RE activities augmented a multigenerational service
- Mystery Friends (February)
  - Participation in UNICEF, Guest at Your Table, and Reverse Trick-or-Treat (outreach social concerns projects)
- Middle School Overnights and Pie Baking Night and supporting the Christmas store outreach
- Theme parties included: Halloween, Christmas, Valentine's Day and Easter.  
(Special thanks to Nancy Gladow who has coordinated children's parties for many years. Nancy is retiring from this effort to serve in other capacities in the church system.)

Our long time Coming of Age leaders, Michele Hausman and Julie Hanson retired this past spring following five years of dedicated service. The new leadership team for the COA program, Barb Chessler and Ross Henderson, shadowed throughout the year and are ready to take over the program.

Donna Leavitt assumed Toddler Room responsibility in January and has been a wonderful addition to the staff.

We shifted from having children start in the service every Sunday to having them there once a month, when the Youth Choir sings. This has been a successful adjustment, allowing RE teachers more time with the students most Sundays while maintaining a sense of connection between and among all ages in the congregation.

There are many folks at EUUC who are passionate about nurturing our children's sense of awe, wonder, and respect for the world, as well as helping them explore the religious and ethical challenges they face now and in the future. Kudos to all church members and friends for the time and energy they contribute to the RE Program.

Committee members for the 2008-2009 Church year:

Co-Chairs Marikay Gillingham and Grant Gladow, Vicky Kleinman, Susan Pearson, Tracy Yingling.

Grant Gladow, Co-chair

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 – June 30, 2009

### COMMITTEE ON MINISTRY

The purpose of the COM is to promote the well-being of the congregation's total ministry. Ministry is everything a congregation does to fulfill its mission. The COM is involved in monitoring, educating, evaluating, advising, and protecting the congregation's ministry. It embodies shared ministry, in concert with our Minister. Members of this year's committee included: Nancy Gladow, Scott Warner, Pat Meeker, Lloyd Keiley, Nora Thompson, and Carolyn Tucker. Our minister is a standing member of this committee, so Interim Minister, Rev. Cecilia Kingman-Miller, participated in our meetings.

In fall 2008 the committee guided new COM policies through the process of approval by the Board of Trustees. The new policies (which can be read on the church website at [http://www.euuc.org/congregation/com\\_purpose.php](http://www.euuc.org/congregation/com_purpose.php) and the links to additional pages found there) were the product of a year of study during the 2007-8 year, during which the COM read and discussed Robert Latham's book *Moving On from Church Folly Lane: The Pastoral to Program Shift*; studied COM policies of other UU churches; and attended the PNWD UUA general meeting workshop on COM's led by our District Executive, Janine Larsen. At the heart of the changes is for the COM to be a group that actively promotes the congregation's total ministry, rather than being more focused on ministerial relations. This is in line with a general movement in our denomination in this direction.

In February 2009 the COM hosted and participated in a PNWD UUA "COM Training Day" attended by 80 UU's from Oregon, Washington and Idaho. We learned more about COM's, conducting reviews of church ministry, sources of conflict, and conflict resolution. We then created and presented a Sunday service March 22, 2009, on our new COM policies, common polarities in church conflicts, and stages of conflict. The new COM policies include a section on how to address concerns and conflict in the church, and I'd like to encourage each EUUC member to read this section ([http://www.euuc.org/congregation/com\\_addressing\\_concerns.php](http://www.euuc.org/congregation/com_addressing_concerns.php)). The COM is a resource to help members resolve concerns and conflict, and thereby avoid problems that could diminish the power of our total ministry.

Near the end of the year, the COM began to participate in orientations for prospective new EUUC members, by providing brief education regarding EUUC's mission and ministry. We also developed a description of EUUC's mission for our church website and pamphlets.

As always, we participated in the performance evaluation of our minister. A specific type of "renewal evaluation" is used for interim ministers, and the Board of Trustees and COM each prepare an evaluation that is ultimately sent to the UUA by the interim minister, in our case by Rev. Kingman-Miller. In non-interim years, our new policies specify that an Evaluation Team, comprised of two Board members and two COM members, in conjunction with the minister, will participate in a minister performance review.

Nancy Gladow, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**COMMUNICATIONS COUNCIL**

Communications Council Members:

- Nancy Samuels: Chair; Website
- Candice Belair: LRE proofreader
- April Cook: Newsletter
- Susan Eberhart: Proofreader
- Alicia Jones: Online and print publicity
- Doug King: Email
- Suzan Parker: Secretary; Social Networks; Board Liaison (July 2008 - May 2009)
- Don Snow: Weekly announcements and upcoming events
- Ellin Snow: Weekly announcements
- Jeri Valentine: Board Liaison (May 2009 – present)
- Marilyn Warner

Major Activities:

- Recognized the need to develop a comprehensive communication strategy for EUUC that is streamlined, transparent, consistent, current and manageable
- Revised and updated the *EUUC Style Guide*
- Uploaded all Communication Council documents to myEUUC.org, including meeting agenda, minutes, board reports, policies, procedures, style conventions, etc.
- Began developing an underlying framework/process that committees can use to develop their own policies, procedures, and best practices
- Created a standard for church email aliases
- Formalized and streamlined the process for making announcements
- Defined and clarified the purposes of EUUC's different communication vehicles, including the "Sunday Update," "This Week at EUUC," and the upcoming events page on the website
- Set up a survey to solicit names for *The Newsletter*
- Proposed editorial and proofing policies for internal and external publications
- Improved formatting of the email bulletin, and tightened up the content for readability and currency

Big accomplishments:

- Nancy Samuels, with the help of UW students, designed, tested and implemented a new website design with more dynamic content and a simplified navigation
- Recommended to the Board that the various communications entities form a Council in order to coordinate our efforts; Board approved
- Drafted a statement of purpose for the Communications Council:
  - "The purpose of the Communications Council is to support the overall mission of EUUC by coordinating consistent, clear and accurate communications in all digital and print media."
- Encouraged church members and friends to switch to a web-only version of *The Newsletter*, in order to reduce church printing and mailing costs, and to adopt more sustainable practices
- Set up a public computer in the hallway to provide church members and committees access to the church website when needed
- Changed to a single order of service in order to reduce printing and staff/volunteer time
- With the increased use of online communication channels, recognized the need to protect the privacy of church members:

- Decided to no longer include personal information (such as illness and bereavement) or personal contact information in *The Newsletter*, *This Week at EUUC*; or the website
- Developed a privacy policy that restricts sharing information about minors on the church website

Big challenges:

- Communications Council would like to meet with committee chairs and other leaders in the church to hear about their needs and/or concerns with the structures and processes that we have implemented or proposed
- We have a critical ongoing need for more proofreaders
- We need to do more education about how committees and groups can use the various communication channels to publicize their events and inform church members of their activities
- Need to shift habits to rely more on the website for information as the definitive place to go, while recognizing that not all church members are active users of online communications
- Recognition that communication structures are complex and that church members need multiple choice points for access to information
- Recognition that Communications Council work can overlap with professional staff responsibilities (do we need to define roles/responsibilities better?)
- Communication procedures involve nearly all groups at EUUC—as a result, we are brought into many discussions and decisions that aren't clearly the domain of the Communications Council

Suzan Parker

[Contents](#)

Report to the Congregation  
July 1, 2008 – June 30, 2009

**COVENANT GROUPS**

There have been four ongoing Covenant Groups this church year. Three met twice monthly September through June, while the newer Parents of Adolescents group met once a month. A fifth group for parents of young children has not yet picked up enough members to be viable. Members of the established groups report benefitting greatly from the experience of being listened to and sharing the deeper level of spiritual growth, which comes from this small groups ministry.

Each of the groups performed service for the church, such as painting the Toddler room walls a cheery yellow, helping with the rummage sale, and adopting a garden plot.

Original session plans have been provided for each group by the coordinator, with special ones created to meet the interests of the Parents of Adolescents group. The coordinator has also met for trainings with the facilitators and kept contact through the year to deal with issues which might arise during the meetings. There have really been no problems associated with the various gatherings.

Our budget was spent on 24 copies of books containing multiple session plans, in anticipation of the coming year when the coordinator will be involved in the Search Committee and not as available to create the sessions.

Ellin Snow, Coordinator

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 – June 30, 2009

### **DENOMINATIONAL AFFAIRS**

Edmonds Unitarian Universalist Church was well-represented at the Annual General Meeting of the Pacific Northwest District in February in Salem, OR, and at the General Assembly in Salt Lake City, UT. A highlight was Nayer Taheri's participation in the procession for newly-ordained ministers during the Service of the Living Tradition. Absentee balloting for the President of our Association meant those who could not attend could also participate in this vital election.

Unitarian Universalist Service Committee projects, coordinated with the Social Concerns Committee, included Guest at Your Table in November and our Regional Coordinator, Linda McKim-Bell, speaking in our pulpit in June.

Pam Iverson and Janet Chalupnik

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 – June 30, 2009

### ENDOWMENT

Edmonds Unitarian Universalist Church has a modest endowment and makes periodic grants out of its investment earnings to fund worthwhile projects. The Endowment Fund is designed to be perpetual, with donations and bequests accepted at any time. Gifts are intended to generate earnings (income and growth of capital) to be used for the long-term benefit of EUUC.

Members who have made a bequest, designated EUUC as a beneficiary or partial beneficiary of an investment account (such as an IRA), or indicated they have put EUUC into their will, become members of the EUUC Heritage Society. We hope members will make such a gift or bequest, as these will help our EUUC values live on in the lives of generations yet to come. When such arrangements in a will or beneficiary designations are made, please contact an Endowment Committee member for enrollment as a member of The Heritage Society. Generally, the Endowment Committee seeks major gifts or bequests separate from the church's other fund raising activities.

The current Endowment Committee members are Charley Hawman, Neal Fuller (chair), Mary Ann Kirkpatrick, Bob Reinhart, and Carolyn Tucker. Pidgie Hopper retired from the Endowment Committee this year after six years (two 3-year terms). Many thanks to her for her years of devoted service. The Endowment Committee meets on the third Wednesday of each month. Members of the church are welcome to attend.

The current balance in the endowment as of June 30, 2009, is \$72,865. The funds are invested in a variety of stock, bond, and money market mutual funds, including international and socially responsible investment funds. During the fiscal year (June 30, 2008 – June 30 2009) the Endowment fund values fell 10% (compared with a 28% decline in the S&P 500), as a result of the significant financial turmoil and current recession impacting financial markets. The diversified nature of the Endowment Fund's investments helped limit losses. But, unfortunately, as a result (determined by formula) there will be no distributions from the Endowment Fund in the upcoming fiscal year for projects.

Past distributions from earnings of the Endowment Fund have included full or partial funding for:

- Sustainability Committee's project to change the church's lighting to energy efficient low voltage lights
- Improvements to the sound system in Chapman Hall
- Expenses for official delegates to go the UUA General Assembly, in accordance with the donor's instructions at time of donation
- The birch acoustical cabinets in Chapman Hall
- Couches to improve the Youth Group's seating in their meeting area
- Loans for ministerial studies at designated UUA seminaries
- EUUC's 50<sup>th</sup> Anniversary Celebration so that it was free to all
- Other projects too numerous to list

Members are urged to make plans for EUUC in their wills, or as a beneficiary of an IRA.

Neal Fuller, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**FACILITIES**

Repairs punctuated the beginning of the year. In the fall of 2008 the gas line that feeds the building had to be rerouted. The lighting in Chapman Hall was upgraded to efficient compact fluorescent that improved light and cut power consumption by two thirds. Thanks to Rachel Maxwell for spearheading this, and to Gordon Bawden and Jeff Davies who performed much of the upgrade. There were three well-attended work parties where volunteers did everything from weeding to scrubbing walls and repair work. About the turn of the year, the main furnace gave out during a snowstorm that made access quite difficult. Just days before he was deployed to Iraq, Brad Sharp facilitated a repair through his company. The freezer in the kitchen quit early in 2009 at an appropriately inopportune time. That repair was relatively minor. Some improvements were also made, for example a door to the loft, making that space quieter between services. Shelves were added to closets.

If all of this gives the impression that there is quite a bit going on, yes, there is. It takes many volunteers to keep the church well maintained and we are in need of more people who can assist, especially during the week. If you can help with anything from taking requests to hands-on repairs please contact Bruce Baker, Facilities Chair.

Bruce Baker, Facilities Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**FINANCE**

Fiscal year 2008 – 2009 will be remembered as the most financially challenging year in my 20 years at EUUC. Thanks to the generosity and commitment of our members and the immense efforts of the Board, the Treasurer, and the Canvass Team, we weathered the most difficult year since the Great Depression without cutting services, only cutting one part-time position, and with a tight, but balanced, budget for fiscal 2009 – 2010.

Signs of economic recovery are showing up in many sectors of the economy. I am hopeful that EUUC will share in that recovery and, in addition to moving through our next fiscal year without further budget cuts, we will begin to address the following challenges:

- 1) Retiring debt – We borrowed \$20,000 to fund our deficit last year.
- 2) Replenishing significantly-depleted reserve accounts.
- 3) Catching up on deferred mortgage payments on our newly acquired property (east of Chapman Hall)
- 4) Funding acquisition of the Remenyi property (also east of Chapman Hall).

A big thanks to Bruce Samuels, our outgoing Board liaison. His hands-on involvement in all matters financial was critical to navigating a difficult year. Thanks for your many thoughtful hours.

Thanks to Mike Averbuch who amazes me with his appetite for responsibility. In addition to his continuing membership on the Finance Committee, he has accepted the position of Rental Coordinator and now sits on the Board. Thanks again, Mike.

We are fortunate to have Mike Healy, our attorney-in-residence returning after a year on the Search Committee. Welcome back and thanks for your continued service.

I am very pleased to have Pidgie Hopper filling the Board liaison position. Her skills as an accountant (CPA) are already being employed and will benefit EUUC in many ways.

Thanks to Jim Horsley for his many years of service as a member and past Chair. We'll miss you, Jim.

Once again, thanks to Kevin Grossman who continues to serve and share his valuable management skills.

Finally, a huge thank you to our Treasurer, Scott Warner, who does it all and makes it look easy.

Greg Gillis, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**GREEN SANCTUARY**

The process of moving toward a Green Sanctuary has been put on hold due to all the transitions in our staffing and the difficulty with planning. However, our congregation continues to increase its commitment to living and fostering the Green Sanctuary program goals:

"A Green Sanctuary is a congregation that lives out its commitment to the Earth by creating a sustainable life style for its members as individuals and as a faith community. Sustainable living is not about our material comfort (though these choices are an important part of the overall life style); it is about choosing to live in a way that nurtures life, builds relationships, and rejects material consumption as the sole determinant of happiness."

**Program Goals are:**

- To build awareness of societal environmental issues among UUs.
- To generate commitment for personal lifestyle changes.
- To motivate UUs to community action on environmental issues.
- To build a connection between spiritual practice and environmental consciousness.
- To build awareness of and rectify environmental injustices.

In 2008/2009 EUUC took the following actions which live out the Green Sanctuary principles:

- Created a church mission which includes a commitment to sustainability.
- Hosted our 2<sup>nd</sup> annual alternative transportation Sunday
- Installed a bike rack at the church
- Continued our commitment to recycling by adding new opportunities to recycle
- Purchased recycled paper for church use
- Encouraged people to subscribe to *The Newsletter* electronically
- Donated funds for micro-banks

Rachel Maxwell, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**HUMAN RESOURCES**

The Human Resources Committee organizes church employee evaluations, acts as a liaison between employees and the Board, oversees and recommends fair levels of employee compensation as outlined in the UUA Congregational Handbook, assists Board-appointed search committees in selecting employees to recommend to the Board, and prepares employee contracts. The committee keeps records of contracts and evaluations, and maintains historical archives of pertinent documents.

The four committee members this past year were Barb Chessler, Sue Renhard, Mike Healy, and John Rutter. Mike was not able to be as active with the committee this past year due to his work with the Ministerial Search Committee but he helped greatly this spring with the employee contracts. We are glad to have him back! John continued as Board Liaison this past year. Now that he is no longer a Board member, John has become co-chair of the committee with Barb. Sue has agreed to remain on the committee. Nancy Gladow has recently become our Board Liaison for the coming year. We are looking forward to working with her.

Most of the work this past year has focused on an Employee Policy Manual. We hope to have it approved by the Board this fall. Once the policy is approved, it will give us a guide to make sure we are consistent with the benefits that we offer to our employees. Barb and Sue prepared a column this year for one issue of the EUUC *Newsletter* highlighting the work that Fred Sederholm does for the church. We plan to submit a column one or two times this year informing church members of the valuable work of our staff. We also plan to revise job evaluations. In addition, we would like to recruit one or two new members to help strengthen our committee.

Barb Chessler, Sue Renhard, and John Rutter, Co-chairs

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**LAY MINISTRY TEAM**

The Lay Ministry Team was formed in the fall of 2008 by Interim Minister, Cecilia Kingman Miller. After completing approximately twenty hours of training, a group of eight volunteers was formally installed during Sunday services on October 26, 2008. The team coordinators are Marilyn Warner and Gail Smith. Team members are April Cook, Vicky Kleinman, Rick Mahurin, Marilyn Overton, Kristen Petrakis, and Nayer Taheri and were selected after completing an application and being interviewed by the minister and coordinators. Don Snow joined the team a few weeks later.

**PURPOSE:** Lay ministers are members who represent the church in responding to fellow congregants who request their support and care. The Lay Ministry Team is an extension of the pastoral care provided by the minister and works in partnership with him/her. The lay ministers offer their presence, help during transitions, provide an environment for hope and growth, and provide support on the spiritual journey.

**ACCOUNTABILITY:** Lay ministers are accountable directly to the minister and the Lay Ministry Team Coordinators.

**TIME COMMITMENT:** Time requirements vary depending upon pastoral care needs in the congregation. Lay ministers agree to be available for up to 10 to 12 hours each month and agree to regularly attend the monthly team meetings with the minister. Lay ministers commit to a two-year term with the option for renewal.

**SUPPORT:** Lay ministers will be affirmed and celebrated in their ministry when they are installed by the congregation. The minister and Lay Ministry Coordinators will continue to be available to provide support, information, resources, and guidance to the lay ministers following their initial training. Continuing education, peer review, feedback from the minister, encouragement, and celebration will occur at the monthly meetings.

**TRAINING:** Approximately twenty hours of training were provided on September 5, 6, 12, 13 and on October 25. The interim minister and team coordinators facilitated most of the training except on Saturday, September 6, when Rev. Amanda Aikman, led a team building workshop. Included in the training were good listening skills; information on the special needs of people who are elderly, chronically ill, depressed, bereaved, or in crisis; and the ethics of caring, boundary setting, and confidentiality. Opportunities for role playing provided guidance in being present without analyzing or advising. Information on record-keeping was explained and input received about creating a brochure and informing the congregation about our services.

Marilyn Warner and Gail Smith, Coordinators

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**LIBRARY**

The Library Committee of the Edmonds Unitarian Universalist Church maintains and constantly expands a church lending library. We have expanded our mission beyond the "books on the shelf" concept by providing cassette tapes and CDs of the services for members to check out. We can burn CD copies in the library with sufficient notice. The annual used book sale is a major hit - no one reads like UUs - and the whole book sale is like a recommended reading list.

We provide books for check-out that are not readily available, either in public libraries or on the internet. Our categories are unique to us because we create them to suit our collection, rather than trying to fit our collection into standard categories. A special project of the library is to identify and obtain inspirational books for people who need something positive and uplifting to read during difficult times. We also have books on "Death & Dying" and "Gay, Lesbian, Bi-Sexual, Transgendered, Queer/Questioning", and a large group of books about and for UUs. We strive to meet the needs and interests of our congregation.

We work with church committees to provide shelf space for reference books for their projects: the Board of Trustees, the Peace & Justice Committee, and the Sustainability Committee.

Our volunteers staff the annual used book sale, which runs for three weeks and sells over a thousand books, providing our financial support for the year. As appropriate, books donated to the sale are added to the library, the RE department, and Social Concerns projects. In 2009, we gave all the remaining children's books to Social Concerns for Chase Lake Elementary school; everything else went to the Rummage Sale.

Our volunteers process new (mostly donated) books for the library using low-tech methods: pockets, check out cards, and date stamps. Volunteers staff the library on Sunday mornings, checking out books, sermon cassette tapes and CDs, and write book reviews for publication in the church newsletter.

Our greatest challenges:

- Making best use of our small space.
- Emptying the library shelves for the Art Show every November as the artists take over our space.
- Getting our books to circulate when people don't have time to browse.

For the next church year we are planning to set up a computer station in the library. This will give us the ability to add books to our database without special scheduling of the church office, and the ability to look up special requests from our customers when the library is open.

We enjoy our work and are happy to provide this service for church members.

Patricia Meeker and Diane Hettrick, Co-Chairs

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**MEMORIAL**

The Memorial Committee meets every other month during the church year. Members have completed 52 biography and picture pages for the Memorial Album and we are now looking for a second album for future needs. One member, Dick Bruns, died in November and a remembrance of him was read at the May Memorial Day service.

After 10 years of service as chair, Chris Monson retired in September and Joan Anderson has replaced her. Current members are Terry Bayless, Betty Davis, Edith Faste, Chris Monson and Marion Reed.

Ed Gordon has taken over the care of the Garden and his efforts are much appreciated by our members. Ed reports that another layer of bark is needed. Bark donations would be welcomed.

Joan Anderson, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**MINISTERIAL SEARCH**

During the summer of 2008, the committee prepared a survey of the congregation, which was presented both online and on paper. Results were entered into and tabulated by the Survey Monkey web service. About 60% of the members and friends of the congregation responded to the survey.

Also during the summer and fall, the committee worked up a standard Congregational Record, which was posted on the UUA Transitions Office web site. At the same time, the committee assembled a Congregational Packet which included more extensive information about EUUC along with photos, information about the surrounding community and so on. This packet was sent to 8 of the 12 ministers who expressed interest in EUUC. In exchange, these 8 candidates sent the committee their own Ministerial Packets. After evaluating these packets and listening to sermons on-line, conference calls were held between five of these ministers and the committee during December and January.

While this was going on, in January, the Search Committee and the EUUC congregation had a visit from the UUA “Beyond Categorical Thinking” team. The two trainers met with the committee privately and held a workshop for the congregation to help everyone stay open to candidates who do not fit typical ministerial stereotypes. The meetings were enjoyable and the workshop had over 30 attendees.

The committee finally narrowed its selection to four ministerial pre-candidates, each of whom we invited to Edmonds for a weekend of intense dialog and mutual exploration. Of these four, we found two to be exceptional ministers and a wonderful match for us.

After intense discussion to try to decide between the two, in early March we made an offer to one. That candidate had just visited a church in his home town, near his elderly parents. Although he was very attracted to our congregation, the alternate was a better choice for him. After getting this news, we made an offer to our other preferred candidate, who had been invited to apply for a late-opening position and was in the process of doing so when our call to make our offer was made. In this case, the alternate position was an opportunity that the candidate felt they could not pass up, even though they were very enthusiastic about EUUC.

The Search Committee was unanimous in our decision to not make an offer to any other candidate this year. As a result, our congregation will continue searching for a new settled minister next year. The Search Committee forwarded some suggestions on the selection of the next committee to the Board, and will of course make itself available to the next committee for the transfer of prepared materials and consultation, should they so desire.

Craig Wyss, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**MUSIC**

The Music Committee coordinates musical activities in the church, including music for Sunday services, the annual concert series, and other special events.

In 2008, the concert series sponsored Jim Scott, UU singer-songwriter, in a last-minute summer concert in July. In November, piano virtuoso William Doppman gave a recital of complex and entertaining works. In mid-January, the jazz bands from Edmonds-Woodway and Mountlake Terrace High Schools gave a double concert that was a pleasure for all ages. In late April, ensembles from Cascade Symphony gave an eclectic concert ranging from violin works to percussion works.

In May we held a showcase of talent from our congregation, performances that truly showed the huge array of talent that we have among us. The adult choir is as strong as ever, with all parts quite strong and well represented. Additional singers supplemented the choir on a few special occasions in the “festival” format. The children’s choir, averaging about 8 to 10 members, continued their remarkable musical journey.

The Joyful Noise ensemble, with its eclectic collection of wind and string instruments, provides a casual, low-key opportunity every week for anyone of any skill level to enjoy making music, and provides music for services on a Sunday every month.

There are many ways to bring music to your life at EUUC. Don’t hesitate to come to a practice (find times in the church calendar), or express your interest to our music director, Fred Sederholm or to Mark Press, who is taking over as Music Chair for 2009-2010.

Bruce Baker, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

**NEWSLETTER**

Newsletter Staff:

Editor/Layout: April Cook

Proofreaders: Susan Eberhart, Marilyn Warner, Rachel Maxwell, Diane Hettrick.

Head Mailer: Joan Anderson

With the exception of one edition, *The Newsletter* ran 16 pages per month. The plan at the beginning of the year was to print four pages in color and the remainder in black and white. In an effort to reduce costs, beginning in January all print copies of *The Newsletter* were black and white, and the full color newsletter was posted on the website only. This year the publication has been stripped of all personal identifiers for added security, and only euuc.org email contact information is published.

As *The Newsletter* enters its fiftieth year, we look forward to many improvements in production standards and will continue our quest for an updated publication name which fits the new mission statement of the church.

April Cook, Editor

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**PEACE & JUSTICE**

The Peace & Justice Committee works to raise awareness within ourselves, within our congregation, and within the larger community of issues relating to peace and justice from the perspective of our Seven Principles. During the 2008-2009 church year we:

- Presented a service highlighting the involvement of the US Government in the torture and extraordinary rendition of captives.
- Collected signatures for the National Religious Coalition Against Torture petition.
- Presented monthly movies and discussions where as many as 35 people attended, including some from the larger community.
- Marched in solidarity with local marches.
- Presented a workshop on the Peacemaking Congregational Study Action Issue after the “Let Us Be Peacemakers” service and submitted the results to the UUA.
- Published a monthly column “Spotlight on the Issues” in *The Newsletter*.
- Initiated joint meetings with Social Concerns and Sustainability to increase our effectiveness by focusing our efforts and striving for greater congregational support.
- Presented the Memorial Day service.
- Collected signatures and sent a large sympathy poster to Dr. Tiller’s congregation.
- Initiated the request for the Social Concerns Committee to fund our membership in UU Voices.
- Initiated the proposal to the Board that established the “Taking a Stand” Task Force in response to the requests of many congregants.
- Continued to add books and videos to the EUUC library.

We are Diane Claussen, Tim Coffey, Cindy Creager, Laura Eachus, Steve Ernst, Deb Murphy, Barbara Powers, Scott Simmons, Ellen Squillace, and John Tucker. Everyone is welcome at our 7:00 p.m. meetings on the fourth Thursday of each month.

John Tucker and Cindy Creager, Co-Chairs

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**RETREATS**

**Seabeck Annual Report**

The theme for Seabeck 2008 was “Reframing the Story to Begin the Turning: Chapter by Chapter, Page by Page”. Edith Faste, Alicia Jones, Pat Marks, and Donna Warren led us in a process for changing the stories of our families and culture to ones of sustainability and protection of the earth. Saturday morning involved all ages in writing, drawing, and singing. The Saturday evening Variety Show included music, skits, jokes, and lip-sync, with laughter from all quarters.

The “rocking chair flotilla” discussion group gathered on the Inn porch in the sun. There was the annual Polar Bear Swim and hikes to the old cemetery. This still left time for individuals to read in the Inn lobby, row skiffs on the pond, or meander along the beach.

Linda Sherry of Woodinville led the Sunday morning service in the Chapel in the Woods, bringing us all together to enjoy the beauty of the surroundings and to honor the bonds we formed during this all-ages retreat.

The Seabeck Annual Family Retreat takes place on the weekend two weeks after In-gathering Sunday in September. The committee meets for reflection in October then begins in early February to plan for the next year. Seabeck is a self-sustaining program, depending on participant fees to cover all costs. We welcome interest, suggestions, and participation.

Vicki Curry, Chair

**Memorial Day Weekend Campout**

The annual Memorial Day campout was held at Deception Pass State Park again this year. We reserved Group Campsite #1 at the earliest possible date, the last Friday of August 2008. Sixty-two people attended over the course of the weekend, 30 children and 32 adults, the largest number ever, due to a forecast of warm, sunny weather for the weekend. Not all were there at the same time, and there were no more than about 40 campers on any given night.

The weather forecast turned out to be accurate, and campers enjoyed two sunny days of beach hiking, boating, fishing, swimming, and socializing. A collective cook-out dinner was held on Saturday night, with campers bringing side dishes to go with spaghetti provided by the organizers at a cost of \$2 per person. The registration fees collected (\$804) more than covered the cost of the campground reservation fee.

Mary Kay Gillingham and Lisa Cole agreed to take over organizing the campout from Nora Thompson and Gail Smith. All attending agreed that the tradition should continue.

Gail Smith and Nora Thompson, Coordinators

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**RUMMAGE SALE**

EUUC's annual recycling event and fund raiser was held May 1 and 2, 2009 and grossed \$6,774.92.

We gave Pathways for Women and selected low-income parents of Chase Lake School \$25.00 vouchers to shop the sale. The vouchers were gratefully accepted. The left-over rummage was picked up by the Northwest Center.

A great big thank you to Grant Gladow and his crew for clearing out Chapman Hall and setting up the sales tables and clothing racks. The youth group were great helpers. Thanks also go to Craig Wyss for a terrific job well done putting Chapman Hall back in order after the sale.

Former Rummage Sale Manager, Joan Anderson, was a particularly good helper and this novice greatly appreciated her help and advice.

My gratitude and thanks go to all the volunteers, over 50 of them, and the various chairfolk:

Estell Rayton, Finance Chair  
Jeri Valentine and Julie McPhee, Kitchen Co-Chairs  
Marion Reed, Clothing and Publicity Chair  
Virg Rayton, Holiday coordinator, strong back and assistant  
Scott Warner, Electronics/Sports/Tools Coordinator  
Bob Nelson, Go-fer, sign set up and collector, and soother of ruffled nerves  
Ellie Nicholls, Boutique Chair  
Margot Becker and Jeanne Lindelof, Plant Co-Chairs  
Norma Bruns and Joan Anderson, Chairs Emerita

Jeri Valentine, Manager

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

**SOCIAL CONCERNS**

The Social Concerns Committee activities and financial support this year were:

- Chase Lake Community School - financial support for clothing and snacks
- Cedar Valley Elementary School - financial support for hygiene kits, volunteering
- Community Lunch on Capitol Hill - financial support but withdrew from making lunches
- Trinity Lutheran Church - provide breakfast one Saturday per month for low-income and homeless. This is a new endeavor in lieu of preparing lunches on Capitol Hill. We chose it because it is much closer to EUUC and fulfills our mission of working in Snohomish County
- Cold Weather Overflow Shelter - our first year to provide dinner, shelter and breakfast to homeless people when temperature dropped below 33° F. during December and January. Eventually the Lynnwood Fire Dept. shut us down because we lacked a sprinkler system. We plan to petition them for a variance this winter.
- Interfaith Association of the Northwest - financial support for food in kitchen of family shelter. Financial support for rent for families moving into transitional housing. (\$300 rent payment per year to landlord for year one, \$200 for year two, \$100 for year three - we support one family). Ginny has retired from position as vegetable garden coordinator.
- Concern for Neighbors Food Bank - financial support. All proceeds from Farmers' Market and sale of bumper stickers and pins go to Concern for Neighbors.
- Support for TeenHope in Shoreline, a counseling and shelter service which reopens in August.- new
- Support for Jeremiah Center - a teen drop-in and free counseling center at Five Corners.- new
- Support for DSHS Christmas gift house - we plan to rethink gifts as basic needs are more pressing with the economic downturn.
- Total Experience Gospel Choir - host - proceeds to cause of their choice (Katrina last year)
- Financial support for Planned Parenthood
- Financial support for Strength Over Speed (Meth Recovery)
- Financial support for Alliance for the Mentally Ill
- Support for the Peace & Justice Committee - in the past we have financially supported Edmonds Community College Peace Scholarships. We have asked Peace & Justice to take over this roll and will fund them at \$1500 this year.
- Support for Sustainability - in the past we have financially supported several environmental causes. We have asked Sustainability to analyze the best local environmental causes and will provide them with the funds (~\$1500)
- Financed congregational membership in UUSC and Washington State UU Voices plus \$100 contribution to United Nations UU.

We are working closely with the Peace & Justice and Sustainability Committees (joint service on May 24). We are meeting August 17 with Charlotte Cowtan to encourage her to lead us through sermons to work more actively with Washington State UU Voices and with UUSC.

Ginny Burger, Chair

[Contents](#)

REPORT TO THE CONGREGATION

July 1, 2008 – June 30, 2009

**SOCIAL CONCERNS COMMITTEE**

(Re: Table 1 – SCC Income & Expenses for FY-2009)

**EDUCATION AND YOUTH**

**Cedar Valley Elementary School:** Highest poverty level of students in our district. Several of our members have volunteered their time for years and have developed a strong sense of partnership with the staff and students. School art projects are often the result of our talented volunteers. Considering the current budget cuts, we anticipate a growing need for financial assistance. We are always desperate for more volunteers.

1. During this last year we started an emergency fund for the office to keep on hand. It has helped students and their families through dark times. \$1,000.00
2. Hygiene Kits - One of a kind program that teaches the students basic hygiene. The school nurse presents the program and we provide a much anticipated "hygiene kit" for each student. \$1,227.00
3. In prior years we have provided half-scholarships for summer school for 10 students, but the program was suddenly cut this spring. We have also paid for school assemblies in prior years.

**Chase Lake Elementary School:** Right in our own back yard, with nearly 50% low-income students and a very diverse population of non-English speaking families. They include a preschool, three developmental kindergarten classes, and are now the district host school for students with disabilities and/or medically fragile. The principal has installed satellite libraries in three apartment buildings with high levels of low-income students.

1. Emergency clothing & undergarments, healthy snacks/breakfast, school supplies, and lots of chapstick. \$467.00
2. Library - This year we helped purchase books for Family Reading Night, a popular program, that gets parents & community leaders involved in reading to students, and a set of Craft books that are often requested by students. \$800.00
3. 6<sup>th</sup> Grade Environmental Camp, which is in conjunction with their science program involving the care taking of our own Chase Lake salmon habitat and plant species. We provide ten half scholarships at \$45.00 each. The students also do their own fundraising, but last year the need was especially high. \$450.00
4. As at Cedar Valley, the summer school program was cut across the board. We have also provided transportation for field trips and playground/sports equipment in prior years.

**Edmonds Community College Peace Scholarships:** Snohomish County Peace Action started this program to give local youth the opportunity to continue on to college. \$1,000.00

**Edmonds-Woodway Explore program:** This program provides an alternative way of learning for at-risk youth in our district. The memorial fund for Dave Nicholls, a longtime member of our committee, was donated in his name. His spirit continues to be an inspiration to us all. \$555.00

**Jeremiah Center:** A recent addition to our community that offers a safe place of hospitality for local teenagers. They provide counseling services and educational credit retrieval. Funds were donated to their general fund. \$1,000.00

**Teen Hope:** A Shoreline-based house for homeless teenagers that provides counseling and other services for both their residential and non-residential teens. We have provided scholarships for a GED program, and also donated to the general fund. \$500.00

**Washington Truth in Recruiting:** Help to set up an information center at local high schools regarding military recruiting. We provided funds for books & pamphlets. A graduate of our Youth Group, Zac Wentzel, spearheaded this program. \$405.00

## **ENVIRONMENTAL CONCERNS**

We donated \$250.00 to each of the following local environmental groups:

### **Adopt a Stream**

**Cascade Land Conservancy**

**People for Puget Sound**

**Sound Stilly-Snohomish Fisheries**

This coming year we have asked our EUUC Sustainability Group to determine how this \$1,000.00 can best meet our mission.

**Shade Grown Coffee** –SCC funds fair trade coffee for our congregation. \$254.00

**Allied Waste** –SCC pays the recycling portion for the congregation. \$347.00

## **HEALTH AND POPULATION**

**Alliance for the Mentally Ill** – Donation \$250.00

**Bailey Boushay House** – An adult day health program in Seattle for people living with AID's and other life threatening illnesses. \$500.00

**Rosehedge** – Enhanced assisted living program for men and women with HIV/AIDs. \$500.00

**Strength Over Speed (SOS)/NEON** – One of a kind, local peer-based support group for gay/bi men recovering from methamphetamine addiction. Founded only a few years ago, they had over 70,000 hits on their website last year alone. We fund the website. \$700.00

**Planned Parenthood** – Donation \$1,000.00

**Project Harvest Hope** – Includes generous donations from our congregation. \$4,103.00

**Water First International** – Matched funds raised by our own Sr. Youth. A village can install a water system for \$75.00 that provides a clean & safe water source for everyone free of charge. \$350.00

## **HOMELESSNESS AND HUNGER**

**Community Lunch on Capital Hill** – Program to feed homeless. Several EUUC members have prepared and served meals in prior years, but we've decided to make a monetary contribution instead because our local need is now so great. \$1,000.00

**Concern for Neighbors Food Bank** – The Mountlake Terrace Food Bank. Several EUUC members have volunteered there for years and have witnessed first hand the growing need for support. We include the funds we raise from our autumn **Farmers Market** with our donation. We continue to accept donations in the “Campbells Soup Can” located at the church entrance. \$2,400.00

**EUUC Cold Weather Shelter** – First opened the winter of 2009, our church provides a warm place for local homeless citizens to have a meal and a place to sleep. This year included the initial cost of bedding. \$708.00

**Interfaith Association of NW Washington** – Sometimes referred to as the “Everett Shelter”, this is a homeless shelter that provides room & board, job training, and transitional housing for local homeless families.

1. Monthly stipend of \$150.00 for miscellaneous kitchen and bath supplies. \$1,800.00
2. Monthly pledge of \$300.00 to help supplement rent for former residents that are unable to afford low-income housing. Help is on a sliding scale. \$3,600.00
3. Crop Walk: Every autumn they sponsor a “Crop Walk” to fight hunger. This year we sponsored eleven EUUC members to participate \$1,100.00
4. Annual Auction: The 2009 auction was hosted by our church. In addition to our volunteers, we also donated funds for the auction catalog and advertising. \$1,000.00

**Total Experience Gospel Choir** – Every spring we are treated to a rousing performance by Seattle’s TEGC at our church. Director, Patrinell Wright, donates proceeds to the Katrina Relief Fund. \$1,000.00

**Trinity Lutheran Shelter** – The fourth Saturday of every month our volunteers cook and serve breakfast to local people in need at the Trinity Lutheran Church in Lynnwood. Over 100 people are currently being served by this program. \$575.00

**Compass Veterans House** – Prepare and serve a meal each month for veterans in Shoreline. Program has been discontinued. \$389.00

## **SOCIAL JUSTICE ISSUES**

**Peace & Justice Committee** - Our Peace & Justice group continues to bring us their informative Friday Night Movies and other projects that are at the core of our UU beliefs. \$99.00

**UU United Nations Assoc.** – Membership for our congregation. \$100.00

**UU Service Committee** - \$1.00 per member for our congregation. \$344.00

**Washington State UU Voices for Justice** - \$2.00 per member for our congregation. \$688.00

**Welcoming Congregation** – Registration fee for UU booth at Seattle Pride Festival. \$350.00

## **SPECIAL PROGRAMS & MISC.**

**Holiday Gifting** – Feed volunteers at the annual South Snohomish Christmas Toy Shop, and match funds with our Middle School Youth to buy gifts for local teens in need. \$903.00

**Sunday Program** – A donation was made to Western Washington Fellowship of Reconciliation in appreciation of Ellen Finkelstein, who was our featured speaker at the P&J Sunday Service on Torture. \$200.00

REPORT TO THE CONGREGATION  
July 1, 2008 – June 30, 2009

Social Concerns Report (continued)

**TABLE 1. SOCIAL CONCERNS INCOME AND EXPENSES FOR FY-2009**

	<u>Budget</u>	<u>Actual</u>
<b>INCOME</b>		
Carryover from Previous Year	5,000	8,414
Farmer's Market	400	339
Miscellaneous	0	248
Other Donations	0	719
Pledges	28,000	32,363
Project Harvest Hope	0	3,968
Total Experience Gospel Choir	<u>1,000</u>	<u>0</u>
<b>Total Income</b>	<b>34,400</b>	<b>46,050</b>
<b>EXPENSE</b>		
Education and Youth Concerns		
Cedar Valley School	3,250	2,227
Chase Lake School	3,000	1,717
Edmonds CC Peace Scholarship	1,000	1,000
Edmonds-Woodway Explorer Program	0	555
Jeremiah Center	0	1,000
Teen Hope	400	500
Washington Truth in Recruiting	<u>0</u>	<u>405</u>
<b>Subtotal</b>	<b>7,650</b>	<b>7,404</b>
Environmental Concerns		
Adopt-A-Stream	250	250
Cascade Land Conservancy	250	250
EUUC Recycling	340	347
People for Puget Sound	250	250
Shade-grown Coffee	360	254
Stilly-Snohomish Fisheries	<u>250</u>	<u>250</u>
<b>Subtotal</b>	<b>1,700</b>	<b>1,601</b>
Health and Population Concerns		
Alliance for the Mentally Ill	250	250
Bailey Boushay House		500
Neon Men Recovery Program	700	700
Planned Parenthood	1,000	1,000
Project Harvest Hope	0	4,103
Rosehedge		500
Water 1st International	<u>-</u>	<u>350</u>
<b>Subtotal</b>	<b>1,950</b>	<b>7,403</b>

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

Social Concerns Report (continued)

**TABLE 1. (continued)**

	<u><b>Budget</b></u>	<u><b>Actual</b></u>
<b>Homelessness &amp; Hunger Concerns</b>		
Community Lunch on Cap. Hill	1,000	1,000
Concern for Neighbors Food Bank	2,400	2,400
EUUC Cold Weather Shelter	0	708
Interfaith Association Shelter	5,400	7,500
Low Income Housing Project	3,600	0
Total Experience Gospel Choir Charity	1,000	1,000
Trinity Lutheran Shelter	0	575
Veteran's House	600	389
Subtotal	<u><b>14,000</b></u>	<u><b>13,571</b></u>
<b>Social Justice Issues</b>		
Peace & Justice Committee		99
UU UN Association	100	100
UUSC	350	344
Washington State UU Voices for Justice	0	688
Welcoming Congregation	0	350
Subtotal	<u><b>450</b></u>	<u><b>1,581</b></u>
<b>Special Programs &amp; Misc</b>		
Holiday Gifting	500	903
Miscellaneous	0	89
Sunday Programs	350	249
Subtotal	<u><b>850</b></u>	<u><b>1,241</b></u>
Uncommitted Reserve	<u><b>7,800</b></u>	<u><b>13,250</b></u>
Total Expense	<u><b>34,400</b></u>	<u><b>46,050</b></u>

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 -- June 30, 2009

### **SOCIAL EVENTS**

Social Events was a sub-committee of UULife, until it was decided that such sub-committees should be stand-alone committees. Thus, the Social Events Committee was created, and organized the following events during the past church year:

#### December 6, 2008 - Deck The Halls

An all-church family event that involved making holiday decorations and decorating Chapman Hall, the Narthex, and the Atrium. About 20 people attended. There were many positive comments about the decorations afterward. The Un-decking took place immediately after the Sunday Service on Jan. 4. Many hands made light and quick work.

#### July 5, 2009 - All-Church Picnic

In lieu of a Sunday morning service, in cooperation with Worship Associates, a potluck picnic was held. About 50 people attended. Food and games were well received.

#### July 18, 2009 - Family Game Night

One family of newcomers attended along with the Chair's extended family. A variety of board and card games were brought. The few who came had a good time.

#### Plans for '09-'10:

Deck the Halls December 5, 2009.

Possible cookie baking/exchange before Deck the Halls.

A Family Game Night during the winter.

July 2010 picnic w/Worship Associates.

More events as ideas come up.

Lori S. Kunze, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 -- June 30, 2009

**SUNDAY OFFERING**

The Congregation has again been **very generous** in supporting the designated recipient each month. The total amount collected was **\$18,703.18** which is less than last year but still excellent considering the state of our economy.

One hundred percent of the EUUC offerings go to deserving non-profit organizations selected by the Committee, and the causes can be either local or global. The main criterion is to make a difference in the lives of many or a significant difference for a few.

The recipients and amounts donated are as follows:

July	SnoKing Youth Club	379.00
August	Casa Latina	692.32
September	Lambert House	1544.53
October	Carol Row Food Bank	2049.85
November	Rosehedge	1639.13
December	UU Service Committee	1369.69
January	International Foundation of Hope	1690.15
February	Mujeres de Maiz Opportunity Foundation	1732.49
March	Millionair Club Charity	2039.83
April	Concern for Neighbors Food Bank	1877.50
May	Water First International	2219.61
June	Project Harvest Hope	1469.08
<b>Total</b>		<b>\$18,703.18</b>

Nominations from the Congregation are welcome and encouraged. Nomination Forms are available in the Sunday Offering Committee mail box and on the bulletin board in the Narthex.

Pat Garrity, Chair

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 – June 30, 2009

### SUSTAINABILITY

#### Global Outreach:

- Held our **Fair Trade Market** in November and December 2008 and, despite very bad weather conditions, raised a little over **\$3,000**. The Committee donated **\$2,500** to **Global Partnerships**. Nine members of EUUC attended **Global Partnerships' Business of Hope Luncheon** in October 2008 and some have attended GP's information sessions held at their main office in the spring of 2009.

#### Raising Awareness:

- Co-sponsored a **Solar Power Your Home** seminar – open to the general public -with **Sustainable Edmonds** on September 27 in Chapman Hall.
- Participated in the November 23 **Intergenerational Service** that included commentary on **fair trade** by two members of the **Youth Group**.
- Orchestrated a **Reverse Trick or Treat** initiative for EUUC'ers and provided packets of fair trade chocolates for children to hand out when going door-to-door.
- Participated in the April 26 **Earth Day Service** by speaking on **Earth mindfulness** and orchestrated an **Alternative Transportation Day** on April 19, recognizing with appropriate stickers all who used alternative means to come to EUUC that day.
- Continued collecting batteries, cell phones, CFL light bulbs, printer cartridges, etc.; and collected select **technotrash** during the May 1-2 Rummage Sale – all for appropriate recycling.
- Sold **Chinook Books** which provide useful information about sustainability and contain coupons for a wide variety of retail establishments that sell products that are environmentally friendly.
- Initiated **seed exchange** and **garden sharing** projects to encourage members to drop off unused seeds and make use of others; and to offer/make use of garden space that might otherwise not be adequately used.
- Purchased and set up an **8 slot bike rack** that is placed adjacent to the play area to encourage riding bikes to/from church.
- Made available to members of the congregation a short **survey on personal sustainable practices** developed by a University of Washington professor, designed to try to uncover barriers to wider practice of sustainability by individuals. Earned \$7/completed survey.
- Continued to publish monthly **Gentler Footprints** articles in *The Newsletter* on a wide variety of topics on sustainability. Feedback from readers has been very positive.

#### Grounds Care:

- The Committee continues to care for the native plant area located in the northwest quadrant of the EUUC property, weeding, trimming of bushes, etc.
- Promoted participation in the **Adopt-a-Plot** project to encourage members to select an area on the EUUC grounds to care for on a regular basis.
- Facilitated installation of a bench in the children's play area that was donated by the Native Plant Society in memory of Wilbur Saxton.

**Members** of this committee are: Alice Owen, Mary Ann Kirkpatrick, Carlo Voli, Pat Simpson, Sylvana Rinehart, Scott Simmons, Linda Parshotam, Cathy Mohns, Sheryl Landry, Liz Bawden, Bob Scott (Board Liaison) and Bob Rinehart, Chair

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 — June 30, 2009

### TRANSITION TEAM

This Transition Team was selected by the Board of Trustees in October of 2007 to work with the interim minister, Cecilia Kingman Miller during her two years at EUUC and facilitate the congregational transition toward a settled minister.

The members of the Transition Team were:

Jim Chalupnik, Pat Garrity, Rachel Maxwell, Sylvana Rinehart, and Diana Sheiness.

In 2008-9 the Transition Team continued their work on the Appreciative Inquiry Project with two results:

**Dwelling in Possibility** Service on September 21, 2008. At this service the team presented their “Provocative Proposals” developed from the Dreamcasting done by the congregation the previous spring.

**Dream Casting Report.** This written document contains the description of the entire Appreciative Inquiry and Dream Casting project as well as the provocative proposals put forth by the team. The report was made available to the congregation and distributed to the Board and Committee Chairs.

**Hosting a healthy departure:** At the end of Reverend Kingman Miller’s stay with us the Transition Team worked with her to provide different kinds of opportunities for the congregation to make their good-byes.

- We announced specific office hours set aside for individuals to see her.
- We held teas on Sundays after services with the minister in the spring.
- We organized a pot luck party for her the evening before her final Sunday, complete with musical tributes.
- We orchestrated and created a photo book as a gift for her and collected pages, comments, and photos from members and friends for it.
- We gave her a ceramic plaque.
- We hosted a reception in the Narthex after her final Sunday service.

The team successfully completed its mission and its term in June 2009. A new team was formed for the new interim minister.

Rachel Maxwell, Transition Team member

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

**TREASURER'S REPORT**

A summary of the financial status of EUUC as of June 30, 2009 is given in Table 1, which shows our liquid assets and the balances for all of the various earmarked funds, including the operating fund, assigned to those assets. Table 1 also includes an estimate of our other assets, our liabilities, and our estimated net worth. Our operating fund budget for fiscal year 2009, along with the actual expenses, income, and deviations from budget for the period, are given in Table 2.

The operating fund budget for the year, not counting transfers from reserves, was \$47,500 greater than that for the previous year, a year in which we ended up with a deficit of \$14,500, not counting transfers from reserves. The larger budget resulted from large increases in staff costs as the new staff that were hired last year were on our payroll for a full year for the first time. As a result of the much larger budget, coupled with a serious economic recession that affected a number of our donor families, we had a major challenge in trying to avoid serious cash flow problems during the year. We succeeded by temporarily suspending payments on the promissory note for the East Property purchase, by urging members to keep their pledge payments current, pay ahead of schedule, or make additional donations, and by relying on the unspent non-operating earmarked funds included in our checking account. Nevertheless, the operating fund deficit for the year, not counting transfers from reserves and ear-marked funds, was a little over \$45,000.

In an effort to avoid future deficits, the operating fund budget for next year has been reduced by nearly \$20,000. The reduction was achieved by eliminating the staff position of Administrative Assistant, a \$29,000 expense.

The Board reviewed the various earmarked funds at the end of the year and concluded that many of the funds should be closed out. The funds were either not being used currently, or were not funding well-defined time-limited special projects appropriate for earmarked funding. Many had been set up to provide services that could be more appropriately covered by the operating fund. Therefore, these services have been included in the operating fund budget for the next fiscal year and the balances in all of the closed out funds, totaling over \$40,000, were transferred to the operating fund. This process reduced the operating fund deficit to \$4,717, which will be carried into the next fiscal year. The earmarked funds closed out by this process were the following: Art Show, Book Store, Building and Land Reserve, Capital Fund, Concerts, Library, Major Maintenance Reserve, Memorial Garden, Operating Fund Reserve, Peace & Justice, and Sabbatical Reserve. The various reserve funds may be reactivated in the future depending upon needs and availability of funding.

An electronic funds transfer (EFT) program was set up this year as a convenience to members and friends in keeping their pledge payments current. The program helps to even out our income from month to month and avoid cash flow problems, especially during the summer months when pledge payments have historically been lowest. Twenty members have signed up for this service to date. We would like to encourage everyone to take advantage of the convenience of this service.

We are currently at a stage of transitioning from an interim minister to a settled minister, and need to consider the long-range financial implications of the change. To obtain the top quality settled minister that we want, we will probably need to offer a salary that is at least in the mid-range of the UUA recommendations, which would result in a total compensation package that is at least \$25,000 more than we are currently paying. Since pledges from members and friends are our major source of income, this means that we will need a

significant increase in pledge payments in the 2010-2011 fiscal year. Pledges for this year (2008-2009) totaled 30% more than last year (2007-2008), and even though pledge payments only increased by 12%, the increase was a very significant \$25,000. Unfortunately, there has been no increase in pledges for the coming year (2009-2010). To meet our projected budget needs for the following year (2010-2011) and be able to hire the settled minister we want, our next canvass will need to inspire another major increase in pledges from our generous members and friends.

The generosity of our congregation, despite the economic recession, continued to be reflected in many ways. The Sunday plate offerings raised over \$20,000 for various social outreach causes; the Sustainability Committee raised \$2,500 for microbanks; and the Social Concerns Committee raised over \$37,000 for a wide variety of social outreach programs, all of which totaled nearly \$63,000, a truly inspiring and heart-warming level of generosity.

Special commendations go to our Assistant Treasurer, Susan Eberhart, who, with her continuing inspiring optimism and exemplary commitment as our volunteer bookkeeper, has continued week in and week out, without fail, to prepare checks as needed, enter all income and expenses into our QuickBooks accounting program, keep our financial records in order, and offer experience, direction, and great patience and understanding in interacting with the Treasurer, Administrator, and other staff and volunteers.

Also, special commendations go to our volunteer church database guru, Steve Ernst, who manages our Access database; faithfully enters all pledges, pledge payments, and other donations into the database; and prepares payment statements four times during the year, as well as a calendar year-end tax statement, for all members and friends who provide financial support to the church.

We want to recognize and thank our Administrator, Susan Senft, and Administrative Assistant, Amy Sells, who prepared a deposit report of all checks and money received every week, and made the deposits to our Bank of America checking account.

Scott Warner, Treasurer

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

Treasurer's Report (continued)

**TABLE 1. SUMMARY OF EUUC FINANCIAL STATUS – JUNE 30, 2009**

**LIQUID ASSETS**

**Bank Accounts**

Bank of America Checking Account	4,541
Washington Mutual Checking Account (Arms Around)	2,347
Subtotal Bank Accounts	6,889

**Fidelity Operating Fund Account**

Cash and Cash Reserves	277
Other Mutual Funds	11,839
Subtotal Fidelity Operating Fund Account	12,116

**Fidelity Endowment Funds Account**

Cash and Cash Reserves	12,687
Harbor Bond Fund	3,494
Janus Perkins Mid-Cap Value Fund	5,112
Neuberger Berman Socially Responsible Fund	2,668
Parnassus Fixed Income	9,452
Professionally Managed Portfolio 21	3,983
Vanguard Growth & Income Fund	11,321
Vanguard Short Term Bond Index	9,285
Wasatch Small-Cap Growth Fund	5,215
Subtotal Fidelity Endowment Funds Account	63,218

Subtotal All Fidelity Accounts 75,334

Ministerial Loan (Endowment Funds) 9,647

**TOTAL LIQUID ASSETS 91,870**

**ASSIGNMENT OF LIQUID ASSETS TO INDIVIDUAL EUUC FUNDS**

Operating	(4,717)
Arms Around	2,347
Audio/Visual Fund	2,211
Endowment - Go GA Fund	22,209
Endowment - Stuart W. Chapman Memorial Fund	50,657
Middle School	156
Seabeck	3,222
Social Concerns	13,250
Sustainability	2,322
Youth Group	212

**TOTAL ASSIGNED LIQUID ASSETS 91,870**

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

Treasurer's Report (continued)

**TABLE 1. (continued)**

**OTHER ASSETS**

**Real Property**

<b>8109 224th Street SW</b>	
Buildings (13,000 sq. ft. @ \$150/sq. ft.; assessed at \$286,100)	1,950,000
Land (113,600 sq. ft. @ \$18/sq. ft.; assessed at \$2,088,000)	2,044,800
<b>22302 80th Avenue W</b>	
Buildings (814 sq. ft. residence @ \$100/sq. ft. and 416 sq. ft. attached garage @ \$50/sq. ft.; assessed at \$73,000)	102,200
Land (19,900 sq. ft. @ \$18/sq. ft.; assessed at \$225,000)	358,200
<b>Total Real Property (Cost = \$1,140,000)</b>	<b>4,455,200</b>

Piano	25,000
Other Furniture, Equipment and Supplies (estimate)	60,000

**TOTAL OTHER ASSETS** **4,540,200**

**TOTAL ASSETS** **4,632,070**

**LIABILITIES**

Mortgage with UUA (runs to October, 2014)	47,528
Promissory Note for East Property Purchase (runs to December 2022)	219,246

**TOTAL LIABILITIES** **266,774**

**NET WORTH** **4,365,296**

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

Treasurer's Report (continued)

**TABLE 2. OPERATING FUND INCOME AND EXPENSES FOR FY-2009**

<u>Line</u>	<u>Item</u>	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>INCOME</b>				
		- 44		
1	Transfer from Reserves	-0	40,339	
2	Pledges	281,666	244,973	87
3	Other Donations	28,000	27,370	98
4	Art Show	19,000	18,181	96
5	Auction	35,000	25,304	72
6	Concerts	2,000	2,000	100
7	Rummage Sale	8,000	5,984	75
8	Bank Account Interest	1,200	2	0
9	Facilities Rental	13,000	16,074	124
10	Sunday Offering	16,000	20,353	127
11	Miscellaneous	2,400	1,406	59
12	<b>TOTAL INCOME</b>	<b>406,266</b>	<b>401,985</b>	<b>99</b>
13				
14	<b>EXPENSES</b>			
15	<b>BUILDINGS AND GROUNDS</b>			
16	Aesthetics	200	102	51
17	Bldg Maintenance/Improvements			
18	Scheduled Maintenance	2,000	894	45
19	Unscheduled Maintenance	2,000	2,193	110
20	Improvement Projects	500	1,948	390
21	Transfer to Major Maintenance Reserve	0	0	
22	Miscellaneous	250	802	321
23	Total Bldg Maintenance/Improvements	<b>4,750</b>	<b>5,837</b>	<b>123</b>
24	Custodial Supplies	1,400	796	57
25	East Property Net Expenses	6,000	7,737	129
26	Furniture	250	0	0
27	Grounds	1,100	971	88
28	Insurance	6,000	5,440	91
29	Kitchen	200	1,147	574
30	Mortgage Payments to UUA	9,755	9,755	100
31	Utilities			
32	Electricity	4,500	2,786	62
33	Gas	10,000	9,780	98
34	Surface Water Management	1,520	2,187	144
35	Telephone	4,000	4,255	106
36	Waste Disposal	850	952	112
37	Water/Sewer	1,000	748	75
38	Total Utilities	<b>21,870</b>	<b>20,708</b>	<b>95</b>
39	<b>Total Buildings and Grounds</b>	<b>51,525</b>	<b>52,494</b>	<b>1,307</b>

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

Treasurer's Report (continued)

**TABLE 2. (continued)**

<u>Line</u>	<u>Item</u>	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
40	<b>DENOMINATIONAL AFFAIRS</b>			
41	UUA Dues	19,152	19,152	100
42	PNWD Dues	7,182	7,524	105
43	GA and AGM Attendance	3,000	780	26
44	<b>Total Denominational Affairs</b>	<b>29,334</b>	<b>27,456</b>	<b>94</b>
45	<b>MEMBERSHIP GROWTH AND SUPPORT</b>			
46	UU Life (Membership) Committee	2,500	1,745	70
47	Pastoral Care	800	653	82
48	Advertising	200	321	160
49	Hospitality Supplies	500	711	142
50	<b>Total Membership Growth and Support</b>	<b>4,000</b>	<b>3,430</b>	<b>86</b>
51	<b>ORG. GROWTH AND DEVELOPMENT</b>			
52	Board of Trustees	1,150	2,528	220
53	Canvass Committee	200	421	210
54	Search Committees	5,000	6,633	133
55	Finance Committee	350	85	24
56	Committee on Ministry	500	224	45
57	Office	14,500	16,258	112
58	Web Service	400	127	32
59	Miscellaneous	0	0	
60	<b>Total Org. Growth and Development</b>	<b>22,100</b>	<b>26,276</b>	<b>119</b>
61	<b>SPIRITUAL GROWTH AND LEARNING</b>			
62	Adult Programs	0	-735	
63	Covenant Groups	300	300	100
64	Deception Pass Retreat	0	-779	
65	Music Committee	1,450	1,081	75
66	Religious Education	5,500	4,471	81
67	Religious Services	2,150	2,776	129
68	<b>Total Spiritual Growth and Learning</b>	<b>9,400</b>	<b>7,115</b>	<b>76</b>
69	<b>PERSONNEL</b>			
70	Minister			
71	Salary and Housing	75,000	65,817	88
72	Benefits	7,360	7,476	102
73	Retirement Plan	5,250	4,567	87
74	Professional and Travel Expenses	5,000	11,309	226
75	Payroll Tax	0	547	
76	<b>Total Minister</b>	<b>92,610</b>	<b>89,717</b>	<b>97</b>
77	Administrator			
78	Salary	37,783	32,993	87
79	Salary in lieu of Benefits	4,932	6,271	127
80	Retirement Plan	2,645	1,487	56
81	Payroll Tax	3,000	3,347	112
82	<b>Total Administrator</b>	<b>48,360</b>	<b>44,098</b>	<b>91</b>

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

Treasurer's Report (continued)

**TABLE 2. (continued)**

<u>Line</u>	<u>Item</u>	<u>Budget</u>	<u>Actual</u>	<u>% of Budget</u>
83	Administrative Assistant			
84	Salary	23,576	22,487	95
85	Medical Benefits	2,400	2,860	119
86	Payroll Tax	2,275	1,930	85
87	Retirement Plan	1,650	1,388	84
88	Total Administrative Assistant	<b>29,901</b>	<b>28,666</b>	<b>96</b>
89	Director of Lifespan Religious Education			
90	Salary	44,458	43,761	98
91	Benefits	5,777	8,341	144
92	Retirement Plan	3,112	3,951	127
93	Payroll Tax	3,685	4,153	113
94	Professional Expenses	3,000	2,849	95
95	Moving Expenses	6,000	1,234	21
96	Total Director of Religious Education	<b>66,032</b>	<b>64,290</b>	<b>97</b>
97	Music Director			
98	Salary	14,442	14,430	100
99	Payroll Tax	1,220	1,242	102
100	Professional Expenses	1,000	1,287	129
101	Total Music Director	<b>16,662</b>	<b>16,959</b>	<b>102</b>
102	Child Care Provider	1,400	1,563	112
103	Custodial Services	13,342	13,681	103
104	Sexton	0	845	
105	Sunday Service Pianist	5,600	5,116	91
106	Youth Program Coordinator	0	1,406	
107	<b>Total Personnel</b>	<b>273,907</b>	<b>266,340</b>	<b>97</b>
108	<b>Green Sanctuary</b>	<b>0</b>	<b>0</b>	
109	<b>Peace and Justice Committee</b>	<b>0</b>	<b>0</b>	
110	<b>Sunday Offering Distributions</b>	<b>16,000</b>	<b>23,591</b>	<b>147</b>
111	<b>Operating Fund Reserve</b>	<b>0</b>	<b>0</b>	
112				
113	<b>TOTAL EXPENSE</b>	<b>406,266</b>	<b>406,702</b>	<b>100</b>
114				
115	<b>Net Surplus/Deficit</b>	<b>0</b>	<b>-4,717</b>	

[Contents](#)

REPORT TO THE CONGREGATION  
July 1 2008 – June 30, 2009

**UULIFE COUNCIL**

We started the year with monthly meetings that consisted of a potluck dinner, group meeting, and committee breakout sessions for the following committees:

Membership	Linda Averbuch and Kyle Gillis, Co-chairs
Connections	Lynn Carpenter, Chair
Social Events	Lori Kunze, Chair
Hospitality	Liz Bawden, Chair
Denominational Affairs	Pam Iverson, Chair
Adult Programs	Kristen Petrakis and Maria Fuller, Co-Chairs

While this format worked well for networking as a group, the results of the breakout sessions were mixed. Adult Programs, with many committee members and several projects to coordinate, needed more breakout time. Other committees, due to small numbers or the type of work they do, didn't find this time useful.

In November, Kristen Petrakis stepped down as co-chair of Adult Programs. Her efforts getting Adult Programs set up for the year were a wonderful contribution. Also in November, our LDRE assumed full responsibility for Adult Education, which makes up a large portion of Adult Programs, and a separate schedule was set for their meetings. Responsibility for Interest Groups remained with the UULife Council and was assumed by Sue Renhard.

In January, our meetings changed to every-other-month for a potluck and group meeting. Committees needing separate meeting time were encouraged to meet on the "off" months.

Committee highlights include:

**Membership** held two well-attended two-session Membership Exploration classes. Both were followed by dinners for new members. There were also two New Member Welcome Ceremonies. Between July 1, 2007 and June 30, 2008, we had 20 new members. Total membership declined slightly, from 352 members and 8 associate members to 342 members and 5 associate members. In May, Linda Averbuch assumed full responsibility for chairing the committee.

**Connections**, which focused on monthly receptions and both phone and personal follow-up, did an excellent job of assisting our newcomers.

**Hospitality** relied on email to solicit Greeters, Ushers, and Welcome Desk staff. The website doodle.com was used to track schedules. Volunteers were encouraged to sign-up online.

Separate annual reports were submitted by **Social Events** and **Denominational Affairs**.

Special thanks to Margot Becker for running our popular New Member Potlucks, Mary Ann Kirkpatrick and Jane Hart for calling our first-time visitors, Julie McPhee for recruiting volunteers and managing our Sunday coffee service, and Joan Callender for hosting a wonderful winter holiday party for the council.

Kyle Gillis, Coordinator

[Contents](#)

## REPORT TO THE CONGREGATION

July 1, 2008 — June 30, 2009

### WEB TEAM

The Web Team began the year with launching the newly-designed website in October. In 2007 the EUUC Webweaver, who was a master's student, formed a team of other students in human-centered design from the College of Engineering at the University of Washington. The Webmaster is grateful to the students who chose to donate their time even though they were not affiliated with Edmonds Unitarian Universalist Church. These generous people are Lori Whitaker, Angela Moulden, and Randy Dowell.

This team of four conducted usability research to determine the congregation's needs and desires for the website. As the website design progressed from inchoate plans to a fully designed website, the team employed several rounds of usability research and testing to enhance the design. The research techniques included focus groups, card sorting, usability testing, interviews, surveys, and qualitative data analysis.

The website is divided into five sections which are accessed by a tab at the top of every page: Congregation, News and Events, Religious Education, Getting Involved, and Newcomers. Every page links to a Contacts section from which people can email staff, committee chairs, and group leaders. Many pages also have links to a page with directions and an interactive Google map.

The Congregation section includes pages about the minister, sermons, beliefs, mission, governance, support, contact information, rental opportunities, and publications. The Sermons page offers a sermons podcast, audio, sermon text, and sermon summaries.

The News and Events tab contains the current *Newsletter*, archived newsletters, the current issue of the weekly announcements, upcoming events, calendar, tips for publicizing an event, a description of annual events, the Sunday schedule, and forms for submitting announcements and reserving rooms.

The Religious Education section contains information regarding infants, children, middle school kids, high school teenagers, and adults. Visitors meet the Director of Lifespan Religious Education, learn about the curriculum, see photos of the classrooms, read the seven principles for children, download forms, and learn about the Library and Bookstore.

Under the Getting Involved tab, website visitors find descriptions and email links for committees that run the church, committees that make the world a better place, and interest groups. The purpose of this section is to help people find their passion and get involved. By viewing all the groups, website visitors get a sense of how much we do and how much we enjoy being together.

The Newcomers tab tells visitors about the typical Sunday routine, provides links to other UUA organizations, and provides links to pertinent pages in other sections of the website.

The new website offers benefits for website visitors. People move around the site with the aid of tabs, navigation pages, the left navigation panel, breadcrumbs, a search function, and a sitemap. The content is organized by the task someone might want to accomplish, such as learning about our beliefs. Some topics are divided into several pages. For instance, when the visitor is looking at one of the pages about beliefs, the left navigation panel contains links to all the pages in the Beliefs section and a link to the superseding section, Congregation. It is easy to click through a topic and then return to the broader section.

The Web Team can more easily change information in the header, footer, and navigation bars because those pieces of code are saved in shared files. The individual pages pull in the common code by referring to the file name. Also, we have a test site that exactly mirrors the public site. We upload pages to the test site and check functionality before posting pages to the public site.

Features on the website include an Art Show section with a slideshow, UU YouTube, UUs in the News, and shopping at Amazon and Powell's Books. When people follow the link from our site to Amazon or Powell's Books and end in making a purchase, the church receives a small referral fee.

Several security measures were also instituted. To prevent spambots from capturing our email addresses, they are masked using PHP. The Webweaver keeps track of who has the passwords to the account, and she changes the passwords annually. There are separate logon accounts for administration, uploading pages, and maintaining email addresses. The Office Administrator has all the logon information for all the website related accounts.

The Web Team is excited about continuing to enhance the usability of the website. We welcome suggestions for improvements or additional features. The Web Team is

- Nancy Samuels, Webweaver (Editor and Site Manager)
- Don Snow, Weekly Announcements
- Barb Chessler, Sermons (Summaries and Text)
- April Cook, Newsletter links
- Suzan Parker, Social Networks
- Jeff Davies, Sermon Podcasting (RSS feed and MP3 audio)
- Susan Eberhart, Proofreader

Nancy Samuels, Webweaver

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

**WORSHIP ASSOCIATES**

Worship Associates Team Members:

- April Cook, Chair
- Kristen Petrakis, Recorder
- Malinda Pryde
- John Tucker
- Don Snow
- Ellin Snow
- Julie Hanson
- Marilyn Warner (inactive during ministerial search)

After several false starts, the Worship Associates Team began meeting regularly in May of 2009, and held an all-day training workshop on May 30, 2009. Every member of the team went to work on the Summer Worship Service schedule and all dates were filled with very capable speakers, who were members of EUUC and from organizations in the community. Despite the lack of budget for speaker honorariums, the membership can be very proud of the quality of services provided throughout the summer.

This newly formed team will continue to work with our next interim minister during 2009-2010 to continue to improve the quality of the worship experience and to lay the groundwork for the arrival of our settled minister.

April Cook, Chair

[Contents](#)

REPORT TO THE CONGREGATION  
July 1, 2008 — June 30, 2009

**YOUTH GROUP**

In the 2008-2009 church year, the Senior High Youth Group had about 35 youth on its roster and a typical attendance at regular Sunday meetings of 15 to 25 youth. In the fall, the group attended the annual Seabeck church gathering, followed by overnight events in the winter and spring. A church service was planned and executed by the group in March. The group raised money for and attended the American Cancer Society's 24-hour Relay For Life event in May. In June a large cohort of Seniors graduated and were replaced by a smaller group of new Freshmen, but the group continues to be dynamic and welcoming to youth from outside our church.

Craig Wyss, 2008-09 Advisor

[Contents](#)

